



# UNIVERSITY ART MUSEUM

UNIVERSITY AT ALBANY State University of New York

## MFA Thesis Exhibition Text and Images

**For Brochure and Press Purposes:** The museum creates an exhibition brochure, sends out press packets to university and local media outlets, and includes text and images on our website ([www.albany.edu/museum](http://www.albany.edu/museum)) to promote the MFA exhibition. For these purposes we require the following:

### 1) Artist's Statement

- Approximately 100 – 150 words. These will be collected in class as a group, sent out for editing, and returned for your approval.

### 2) Digital images of recent work

- Make sure that the images are good quality, high contrast, visually readable, and labeled with your name and title of artwork.
- Digital image size - **jpgs, 300dpi, 2000 pixels on longest side.**

### 3) Checklist

- The checklist should include your name, title of work, year created, medium, dimensions.
- Please spend time researching your medium and discussing with your faculty mentor.
- Submit checklist with any changes/updates when work is delivered to the Museum.

***Title (in italics), date*** (2019)

**Medium**

**Dimensions** (height x width x depth followed by inches or feet)

Video:

***Title, date***

**Video, minutes: seconds; color or B&W; sound**

### 4) Current Resume

**For identification purposes:** When delivering artwork, please be sure that it is labeled so we can match the wall labels with the work.

Please send all information to Naomi Lewis by [nlewis@albany.edu](mailto:nlewis@albany.edu) by **March 25.**

\_\_\_ Digital images

\_\_\_ Exhibition checklist

\_\_\_ Resume